



## New Construction Checklist

1. Read TACLOA Covenants and By Laws
2. Read TACLOA Building Design Guidelines and Restrictions
3. Read TACLOA General Rules and Regulations for Approved Builders
4. Submit Questions on Documents or Application Process
5. Owner Complete and Submit Owner Application
6. Builder Complete and Submit Builder Application
7. Complete and Submit Initial Plan Review Application with Required Documents
8. Complete and Submit Final Plan Review Application with Required Documents
9. Builder and Owner Fees and Compliance Deposits Collected once Final Plan Review is approved
10. Complete and Submit Driveway and Landscape Design
11. Submit Design Variance Application for ANY & **ALL** Changes from approved plans
12. Contact ACC for Final Review 30 Days Prior to Home Completion
13. Request for Deposits to be Refunded, based on ACC recommendation

If you would like to schedule a meeting with the ACC prior to submitting documents, or have any questions, please email: [ACCTACLOA@Gmail.com](mailto:ACCTACLOA@Gmail.com)